



## **Privacy Policy**

Join for Joy has created this Privacy Policy to explain why we collect certain information and how we will collect, use, disclose and protect the personal information that you provide to us via our website located at the URL [www.joinforjoy.net](http://www.joinforjoy.net).

At Join for Joy, we are committed to protecting your privacy. We have established this website in order to give you as much control as possible over your personal information.

In general, you can surf this site without telling us who you are or revealing any information about yourself. There are times, however, when we may need information from you, such as your name and e-mail address in order to provide you with services or information you have requested or to process a donation you have made. We will let you know before we collect personal information from you on the Internet and will let you know the purpose for which that information is collected.

### **What Personal Information We Collect:**

We collect personal information from you in various contexts, for example when you sign up to volunteer with us, when you make a donation, when you send us questions or requests for information or when you sign up to receive our newsletter.

The personal information we may collect from you includes:

- name;
- age (year of birth)
- address (city and postal code);
- email address;
- telephone number;
- format preference (HTML vs. Text);
- areas of interest (with respect to volunteering or donating);
- name of family member or colleague who referred you to Join for Joy;
- amount of donation;
- the origin (reason for registration) of new donors / members.
- activities or events that you have volunteered for; and
- other information with your consent or as required or permitted by law.

### **How we Use Personal Information**

We generally use your personal information for the following purposes:

- to process donations;
- to respond to requests for information;
- to send newsletters about programs and activities to the people on our mailing lists;
- to provide information about, and facilitate your involvement in volunteer activities;



- to conduct research about demographics, personal characteristics, and interests of donors in order to improve the effectiveness and efficiency of our fundraising and other activities; and
- otherwise as permitted or required by law.

### **Disclosure of Personal Information**

Personal information collected at this site ([www.joinforjoy.net](http://www.joinforjoy.net)) will be kept strictly confidential and will not be sold, rented, leased, loaned, traded, or otherwise disclosed to third parties except as required to fulfill the purposes for which it was collected or as otherwise described in this privacy policy or at the time the information is collected from you. We may disclose your personal information as otherwise permitted or required by law.

We may share information about donations in our annual report, website or Facebook/Instagram page only after explicit consent of the donator.

We may share information with our affiliates for the purposes described in this privacy policy.

We may transfer personal information to third party service providers that perform services on our behalf, for example processing donations or conducting demographic research, or otherwise collect, use, disclose, store or process personal information on our behalf for the purposes described in this privacy policy. Your financial transactions are managed by payment provider services that also use secure technology systems.

We take reasonable contractual measures to ensure that our service providers provide appropriate protection for your personal information and use your personal information only for the purpose of providing the services to us. Your personal information is subject to the legal requirements of the country in which it is located, including lawful requirements to disclose information to government authorities in those countries.

### **Our Website and the Internet**

Internet Protocol Address:

We collect an IP address from all visitors to our site. An IP address is a number that is automatically assigned to your computer when you use the Internet. We use IP addresses to help diagnose problems with our server, administer our site, analyze trends, track users' movement on our website, gather broad demographic information for aggregate use in order for us to improve the site, and deliver customized, personalized content. We do not link IP addresses with any personally identifiable information.

Use of "Cookies":

Our site may use cookies to enhance your experience while using our site. Cookies are pieces of information that some websites transfer to the computer that is browsing that website and are used for record-keeping purposes at many websites. Use of cookies makes Web-surfing easier by performing certain functions such as saving language preferences and maintaining your sessions while you are



on our web-site. The cookies used on our website contain only generic information used for page navigation and we do not link the information collected by our cookies with any personal information.

Your browser is probably set to accept cookies. However, if you would prefer not to receive cookies, you can alter the configuration of your browser to refuse cookies. If you choose to have your browser refuse cookies, it is possible that some areas of our site will not function properly when you view them.

Children and this site:

Children must obtain the permission of their parents prior to providing their name, address, e-mail address, or any other personal information to this site. Features on this site are accessible to children under age thirteen.

### **Your Consent**

Generally, by providing us with personal information, we will assume that you consent to our collection, use and disclosure of such information for the purposes identified at the time that we collect the information from you or as otherwise described in this privacy policy.

You may withdraw your consent to our collection, use and disclosure of personal information at any time, subject to contractual or legal restrictions and reasonable notice. If you withdraw your consent, we may no longer be able to provide some of our services or products.

We collect use and disclose your personal information with your consent, except as permitted or required by law. We may be required or permitted to collect, use or disclose personal information without your consent, for example to comply with a court order or to comply with a legally permitted inquiry by a government agency.

E-mail lists:

Visitors must request to join a mailing list by completing the entry screen on this site. We maintain e-mail lists in order to inform you about Join for Joy and its activities. We do not and will not sell, reuse, rent, lease, loan, trade or otherwise divulge the addresses on our lists to anyone. If at any time, you do not wish to receive e-mail from us please email us at [info@joinforjoy.net](mailto:info@joinforjoy.net).

### **Access to personal information**

Join for Joy will, at the request of an individual, provide the individual with access to all personal information which Join for Joy holds about the individual, and Join for Joy will, at the request of the individual to whom the information relates, make appropriate corrections, deletions or additions to ensure that the information is accurate, relevant, up-to-date, and complete. At the request of the individual Join for Joy will delete all information related to that person. We may take reasonable steps to verify your identity before granting access or making corrections to your personal information. If you have any concerns about our privacy practices, please contact us via e-mail at [info@joinforjoy.net](mailto:info@joinforjoy.net).



## **Security**

We take reasonable steps to ensure that any information you give on this site will be held with the utmost care, and will not be used in ways to which you have not consented. We use reasonable physical, electronic and procedural security measures to safeguard your information against loss, theft, unauthorized access, disclosure, copying, use or modification. Authorized employees, agents and mandatories of Join for Joy who require access to your personal information to fulfill their job requirements will have access to your personal information.

All information provided to Join for Joy is transmitted using SSL (Secure Socket Layer) encryption. SSL is a proven coding system that lets your browser automatically encrypt, or scramble, data before you send it to us. We also protect account information by placing it on a secure portion of our site that is only accessible by certain qualified employees of Join for Joy. Unfortunately, however, no data transmission over the Internet is 100% secure. While we strive to protect your information, we cannot ensure or warrant the security of such information.

### **Contacting the website:**

Questions regarding this statement should be directed to Join for Joy by sending an email to [info@joinforjoy.net](mailto:info@joinforjoy.net). Please reference this Privacy Policy in your subject line.